

2017 CONSTRUCTION WINTER SCHOOL SCHEDULE & AGENDA

Tuesday, January 16, 2018

Day 1

Training Hours: 7:30 AM to 4:00 PM

Day 1

PennDOT, Consultants, & Contractors at Kittanning Twp. Fire hall

7:30 AM	15 Min.	Welcome, Introduction, Pledge of Allegiance, Safety, Emergency Exits, Policy Reviews (Hats, Smoking, Chewing)	Dave Schaffer (Host)
7:45 AM	15 Min.	Opening Remarks	Joe Dubovi (PennDOT) / Aaron Hoover (APC) / Paul Koza (PennDOT)
8:00 AM	15 Min.	Safety • •	Morgan Kaprivnak (Lindy Construction) Carl Ray (PennDOT)
8:15 AM	30 Min.	Survey •	Tim Thomas (PennDOT)
8:45 AM	15 Min.	Utility • Responsibility for coordination meeting • Documentation (Contractor/Department roles)	Carla Studebaker (PennDOT)
9:00 AM	15 min	★ 15 Minute Break ★	
9:15 AM	45 Min.	Force Accounts/Submittals • Daily signoff sheet requirements • What is permitted and what is not • Employee classification • Back up Documentation • Submittals (PPCC vs. ECMS)	Jeff Mountain (PennDOT)
10:00 AM	30 Min.	Railroad R/W/Permitting • Permit requirements and time frames • Review time frames • When is flagging, by RxR required • What work is permitted to be done on R/W	Ken Campbell (PennDOT)
10:30 AM	15 Min	★ 15 Minute Break ★	
10:45 AM	60 Min.	Partnering/Building Relationships	Mike Hoffecker (Central Office)

LUNCH



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1:00 PM	30 Min.	Project Schedules <ul style="list-style-type: none">• Initial submission (timeline, format, requirements)• ASTA monitoring• Monthly updates/progressing schedule• Recovery	John Copeland (PennDOT)
1:30 PM	60 Min	E&S	Mike Girolami (Gibson/Thomas)
2:30 PM	15 Min.	★ 15 Minute Break ★	
2:45 PM	30 Min.	Work Zones/traffic Control	Melissa McFeaters (PennDOT) Dave West (PennDOT)
3:15PM	30 Min.	Quality (Expectations)	Rich Polenik (PennDOT) Larry Riggelman (PennDOT) Brian Sams (PennDOT)
3:45 PM	45 Min	Open Discussion	

2017 CONSTRUCTION WINTER SCHOOL SCHEDULE & AGENDA

Day 2

Day 2

Wednesday, January 17, 2018

Training Hours: 7:30 AM to 4:00 PM

PennDOT & Consultants at Kittanning Twp. Fire hall

7:30 AM	15 Min.	Welcome, Introduction, Pledge of Allegiance, Safety Message	Mark Strong (Host)
7:45 AM	30 Min.	OSHA Silica Dust training/	Tony Andrejasik (JMT)
8:15 AM	75 Min.	Hands on Sessions <ul style="list-style-type: none"> • ECAMMS • ECMS Functions • Electronic Material book • iPad Apps 	Larry Riggleman (PennDOT) Jeff Mountain (PennDOT) Larry Cernansky/Jim Peles (PennDOT) Kirk Schrekengost (PennDOT)
9:30 AM	15 Min.	★ 15 Minute Break ★	
9:45 AM	30 Min.	PSA Documentation (Do's and Don'ts) <ul style="list-style-type: none"> • Proper documentation • Item adjustments for missing paperwork 	Sam Shaffer (PennDOT)
10:15 AM	45 Min.	Rotational Capacity Testing <ul style="list-style-type: none"> • Testing procedure • Completing forms • requirements 	Tom Knieriem (PennDOT)
11:00AM	15 Min.	Design/Construction/Maintenance Follow up	Steve Geidel (PennDOT)
11:15 AM	30 Min.	Bituminous Paving Documentation <ul style="list-style-type: none"> • PSA required Documentation • Ticket required information 	Allen Gemmell (PennDOT)

1 HOUR LUNCH

1:00 PM	75 Min.	Calculations Hands on Session <ul style="list-style-type: none"> • Sample Locations • W/C ratio • Bituminous core/loosebox locations • Stone Samples 	Mark Kmetz (PennDOT)
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Training Hours: 7:30 AM to 4:00 PM

PennDOT & Consultants at Kittanning Twp. Fire hall

2:15 PM	15 Min.	15 Minute Break	
2:30 PM	30 Min.	Item Payment Requirements	Jeff Mountain (PennDOT) Kate Bailly (PennDOT)
3:00 PM	90 Min.	“What if” Scenarios	Larry Cernansky (PennDOT) Warner Barate (PennDOT) Dave Schaffer (PennDOT) Carl Ray (PennDOT) Sam Shaffer (PennDOT)

2017 CONSTRUCTION WINTER SCHOOL SCHEDULE & AGENDA

Day 3

Thursday, January 18, 2018

Day 3

Training Hours: 7:30 AM to 4:00 PM

PennDOT & Consultants at Kittanning Twp. Fire hall

7:30 AM	15 Min.	Welcome, Introduction, Pledge of Allegiance, Safety Message	Steve Headley (Host)
7:45 AM	60 Min.	Major Specification changes	Dave Jarvis (PennDOT) Jeff Jordan (PennDOT)
8:45 AM	30 Min.	Pipe Inspection/Documentation <ul style="list-style-type: none"> • What to Check • Calculating percent slope • Understanding inverts • Laser setup/readout 	Kirby Starr (PennDOT)
9:15 AM	15 Min.	★ 15 Minute Break ★	
9:30 AM	30 Min.	Pile Driving/Caisson/Temp. Shoring <ul style="list-style-type: none"> • Inspection • Documentation 	Alicia Kavulic (PennDOT)
10:00 AM	45 Min.	Auth. for contract work/Work Orders/PPCC Admin.	Jeff Mountain (PennDOT)
10:45 AM	60 Min.	Project Management <ul style="list-style-type: none"> • Managing project checklist 	Carl Ray (PennDOT)

1 HOUR LUNCH

1:00 PM	30 Min	Awareness of R/W claim status during Constr.	Kevin Pollino (PennDOT)
		<ul style="list-style-type: none"> • Easements (Temp, Constr., Permanent) • R/W vs. Easement – Difference • What if a settlement item is not on Plan • Issues from the past season 	Kirby Starr (PennDOT) Dan Barr (PennDOT) Dave Meagher (PennDOT)

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PennDOT & Consultants at Kittanning Twp. Fire hall

1:30 PM	30 Min.	Approving Subgrade <ul style="list-style-type: none"> • What to look for • Documentation • Checking for tolerance • Undercut • Responsibility for approval 	Greg Schnur (PennDOT)
2:00 PM	30 Min.	New iPad apps <ul style="list-style-type: none"> • What changes are coming to current apps • What new apps are coming 	John Myler (PennDOT)
2:30 PM	15 Min.	★ 15 Minute Break ★	
2:45 PM	30 Min.	Survey (Field Applications) <ul style="list-style-type: none"> • Checking grades • Reading/understanding grade stakes • Verifying grades/offsets with GPS layout • Making payments from GPS survey info. 	Larry Cernansky (PennDOT)
3:15 PM	30 Min.	Budget Discussion <ul style="list-style-type: none"> • Where do numbers come from • Importance 	ACE's (PennDOT)
3:45 PM	30 Min.	Open Discussion	

2017 CONSTRUCTION WINTER SCHOOL SCHEDULE & AGENDA

Friday, January 19, 2018

Day 4

***Training Hours: 7:30 AM to 4:00 PM*
PennDOT Only at Kittanning Twp. Fire hall**

Day 4

7:30 AM	15 Min.	Welcome, Introduction, Pledge of Allegiance, Safety Message	Dennis Kleyn (Host)
7:45 AM	30 Min.	Dashboards / Consultant Inspection/ ISO 9001 Update/ <ul style="list-style-type: none"> • Requesting consultant inspectors • What to do when a consultant is not working out • Qualifications • How to fire/replace a consultant inspector 	Tab Boyer
8:15 AM	30 Min.	Organizational Climate/Customer Survey(s)	Steve Geidel
8:45 AM	30 Min.	Final Audit Report	Kate Bailly
9:15 AM	15 Min.	★ 15 Minute Break ★	
9:30 AM	90 Min.	Project Discussion (Good/Bad/Ugly)	Paul Koza/ACE's
11:00 AM	60 Min.	Environmental <ul style="list-style-type: none"> • Daily/weekly inspection requirements • Maintenance time frames • BMP's/changes • New requirements • Waste area approval/permitting process 	Jessica Rizzilli/Kirby Starr
<hr/> 1 HOUR LUNCH <hr/>			
1:00 PM	30 Min	Project Schedules <ul style="list-style-type: none"> • Baseline discussion • Expectations for reviews 	John Copeland
1:30 PM	30 Min.	Constructability Reviews <ul style="list-style-type: none"> • Our Expectations 	John Copeland/Mike Masisak
2:00 PM	15 Min.	★ 15 Minute Break ★	

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Training Hours: 7:30 AM to 4:00 PM
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2:15 PM	60 Min.	Panel Discussions <ul style="list-style-type: none">• Dept. Issues<ul style="list-style-type: none">○ Comp. Leave Policy○ EPR's○ ESTI Payrolls○ Project phone listing requirements○ CS-8 Issue escalation matrix• Answer questions/concerns from comments box	Paul Koza/ACE's
3:15 PM	30 Min.	Next Year's Projects / AAR	Paul Koza/ACE's