

February 9, 2023

PennDOT ECMS DocuSign Workaround Plan

- **District:** will reach out to the contractors with active projects today and let them know we are aware of the issue and to not submit any additional certifications into ECMS until the issue is resolved. Please assure them that we have a work around and will be able to pay the estimate.
- **ECMS Splash Screen and eCAMMS Home Page message:** This is message is for all contractors and suppliers: PennDOT is aware that there is an issue with e-certifications for materials and DocuSign. We are working on a resolution, but in the meantime, we ask that suppliers and contractors refrain from creating / uploading certifications to ECMS until the issue is resolved.
- **Email to Suppliers:** PennDOT is contacting you to inform you of an issue that has developed with e-certifications and DocuSign. We are aware that when you try to create a certification and upload to ECMS, you are receiving an error. We are working with our IT team to find a solution. Until a resolution is found, we ask that you refrain from creating certifications for materials you are supplying to PennDOT. We will inform you as soon as a resolution is found and you can resume submitting material certification. PennDOT District construction staff is working with contractors to continue to process estimate payments until a resolution is found.